

# RULES OF THE WEST KENT SUNDAY FOOTBALL LEAGUE

## SEASON 2016 - 2017

AS APPROVED BY THE 2016 ANNUAL GENERAL MEETING

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## DEFINITIONS

1. (A) In these Rules:

“Affiliated Association” means an Association accorded the status of an affiliated Association under the Rules of The Football Association.

“AGM” shall mean the annual general meeting held in accordance with the constitution of the Competition.

“Deposit” means a sum of money deposited with the Competition as part of the requirements of membership of the Competition.

“Club” means a Club for the time being in membership of the Competition and “Team” means a side from a Club especially where a Club provides more than one Team in a division in accordance with the Rules.

“Competition” means The West Kent Sunday Football League.

“Competition Match” means any match played or to be played under the jurisdiction of the Competition.

“Secretary” means such person or persons appointed or elected to carry out the administration of the Competition.

“Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play under a written contract of employment with a Club.

“Fees Tariff” means a list of fees approved by the Clubs at a general meeting to be levied by the Management Committee for any matters for which fees are payable under the Rules.

“Fines Tariff” means a list of fines approved by the Clubs at a general meeting to be levied by the Management Committee for any breach of the Rules.

“Ground” means the ground on which the Club’s team(s) plays its Competition Matches.

“Management Committee” means in the case of a Competition which is an unincorporated association, the management committee elected to manage the running of the Competition and where the Competition is incorporated it means the Board of Directors appointed in accordance with the articles of association of that company.

“Match Officials” means the referee, the assistant referees and any fourth official appointed to a Competition Match.

“Non Contract Player” means any Player (other than a Player on a Scholarship) who is eligible to play for a Club but has not entered into a written contract of employment.

“Officer” means an individual who is appointed or elected to a position in a Club or Competition which requires that individual to make day to day decisions.

“Player” means any Contract Player, Non Contract Player or other Player who plays or who is eligible to play for a Club.

“Playing Season” means the period between the date on which the first competitive fixture in the Competition is played each year until the date on which the last competitive fixture in the Competition is played.

“Rules” means these rules under which the Competition is administered.

“Sanctioning Authority” means The Kent County Football Association Limited.

“Scholarship” means a Scholarship as set out in Rule C 3 (a) (i) of the Rules of The FA.

“Team Sheet” means a form provided by the Competition on which the names of the Players taking part in a Competition match are listed.

“The FA” means The Football Association Limited.

“written” or “in writing” means the representation or reproduction of words or symbols or other information in a visible form by any method or combination of methods, whether sent or supplied in electronic form or otherwise.

(B) All Clubs shall adhere to the Rules. Every Club shall be deemed, as a member of the Competition, to have accepted the Rules and to have agreed to abide by the decisions of the Management Committee in relation thereto, subject to the provisions of Rule 16.

(C) The Competition will be known as The West Kent Sunday Football League (or such other name as the Competition may adopt). The Clubs participating in the Competition must be members of the Competition. A

Club which ceases to exist or which ceases to be entitled to play in the Competition for any reason whatsoever shall thereupon automatically cease to be a member of the Competition.

The area covered by the competition membership shall be a radius of Twenty Miles of Tonbridge Railway Station TN9 1TS

- (D) The administration of the Competition under these Rules will be carried out by the Competition acting (save where otherwise specifically mentioned herein) through the Management Committee in accordance with the rules, regulations and policies of The FA.

## **NOMENCLATURE AND CONSTITUTION**

2. (A) This Competition shall consist of not more than 84 Teams approved by the Sanctioning Authority.
- (B) All Clubs must be affiliated to an Affiliated Association and their names and particulars shall be returned annually by the appointed date on the Form "D" to the Kent County Football Association and must have a constitution approved by the Sanctioning Authority.
- This Competition shall apply annually for sanction to the Kent County Football Association(s) and the constituent teams of Member Clubs may be grouped in divisions.
- (C) (i) Only one team shall be permitted from any Club to participate in the same division as another team from the same Club unless there is no viable alternative because of logistical issues and/or reasons linked to participation and geographical boundaries. The Competition will obtain the prior approval of the Sanctioning Authority in the event of a division comprising of more than one team from the same Club. This Competition will ensure that, where permission is given, teams from a Club operating in the same division are run as separate entities with no interchange of players other than via transfers of registration in accordance with these Rules.
- (ii) The Management Committee shall be delegated to place all teams in any Division as it sees fit. Any such decisions shall be taken in order to maintain numbers and standards in the various divisions.
- (D) Inclusivity and Non-discrimination
- (i) The Competition and each Club must be committed to promoting inclusivity and to eliminating all forms of discrimination
- (ii) Any alleged breach of the Equality Act 2010 legislation must be referred to the appropriate Sanctioning Authority for investigation.
- (E) Clubs must comply with the provisions of any initiatives of The FA which are adopted by the Competition including but not limited to, Charter Standard and RESPECT programmes.
- (F) Clubs shall not enter any of their teams playing in the Competition in any other Competitions (with the exception of FA and County FA Competitions) or arrange non-competition (friendly) matches except with the written consent of the Management Committee. Failure to comply will incur a fine as set out in the fines tariff
- (G) At the Annual General Meeting or at a Special General Meeting called for the purpose, a majority of the delegates present shall have power to decide or adjust the constitution of the divisions at their discretion. When necessary this Rule shall take precedence over Rule 12.

## **ENTRY FEE, SUBSCRIPTION, DEPOSIT**

3. (A) Applications by Clubs for admission to the Competition or the entry of an additional team(s) from the same Club must be made in writing to the Secretary by 18th May and must be accompanied by the Entry Fee of £150 (as set out in the Fees Tariff per team) which shall be returned in the event of non-election.
- At the discretion of a majority of the accredited voting members present applications, of which due notice has been given, may be received at the Annual General Meeting or a Special General Meeting.
- When Rule 12(B) is applied or a team seeks a transfer or, is compulsorily transferred to another division, no Entry Fee shall be payable.
- (B) The Annual Subscription shall be £70 per team (as set out in the fees tariff) payable at or before the Annual General Meeting of the Competition in each year.

- (C) In the event of any issue concerning the membership of any Club with the Competition the Management Committee may require a Deposit to be paid by or on behalf of the Club on such terms and for such period as it may in its entire discretion think fit.
- (D) A Club shall not participate in this Competition until the Entry Fee, Annual Subscription and Deposit (if required) have been paid.
- (E) Clubs must advise annually to the Secretary in writing by 15<sup>th</sup> July its Sanctioning Authority affiliation number for the forthcoming Season. Clubs must advise the Secretary in writing, or on the prescribed form, of details of its Headquarters, Officers and any other information required by the Competition. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.

## **MANAGEMENT, NOMINATION, ELECTION**

- 4. (A) The Management Committee shall comprise the Officers of the Competition who shall be :  
Chairman, General Secretary, Treasurer, Registrations Secretary, Referees Secretary, Fixtures Secretary, Minutes Secretary and up to five ordinary members who shall all be elected at the Annual General Meeting.  
One member to elected Vice-Chairman.
- (B) All candidates for election as Officers or Members of the Management Committee shall be nominated to the Secretary in writing, signed by the Secretaries of two Member Clubs, not later than 1<sup>st</sup> April in each year. Names of the candidates for election shall be circulated with the notice of the Annual General Meeting. In the event of there being no nomination in accordance with the foregoing for any office, nominations may be received at the Annual General Meeting.
- (C) The Management Committee shall meet as and when required with no more than three calendar months between each meeting.  
On receiving a requisition signed by two-thirds of the members of the Management Committee the Secretary shall convene a meeting of the Committee.
- (D) Except where otherwise mentioned all communications shall be addressed to the Competition Secretary, who shall conduct the correspondence of the Competition and keep a record of its proceedings.
- (E) All communications received from Clubs must be conducted through their nominated Officers. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (F) All member Clubs shall have two (2) emergency telephone numbers which are able to conduct Competition business available at all times in addition to the Club Secretary's normal contact number. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (G) Management Committee Meetings, Special General Meetings and Annual General Meetings shall be minuted and those minutes circulated to all member Clubs.

## **POWERS OF MANAGEMENT**

- 5. (A) The Management Committee may appoint sub-committees and delegate such of their powers as they deem necessary. The decisions of all sub-committees shall be reported to the Management Committee for ratification. The Management Committee shall have power to deal only with matters within the Competition and not for any matters of misconduct that are under the jurisdiction of The Football Association or Affiliated Association.
- (B) Subject to the permission of the Sanctioning Authority having been obtained, the Management Committee may order a match or matches to be played each season, the proceeds to be devoted to the funds of the Competition and, if necessary, may call upon each Club (including any Club which may have withdrawn during the season) to contribute equally such sums as may be necessary to meet any deficiency at the end of the season.
- (C) Each Member of the Management Committee shall have the right to attend and vote at all Management Committee Meetings and have one vote thereat, but no Member shall be allowed to vote on any matters directly appertaining to such Member or to the Club so represented or where there may be a conflict of interest. (This shall apply to the procedure of any sub-committee).  
In the event of the voting being equal on any matter, the Chairman shall have a second or casting vote.

(D) The Management Committee shall have powers to apply, act upon and enforce these Rules and shall also have jurisdiction over all matters affecting the Competition. Any action by the Competition must be taken within 28 days of the Competition being notified.

With the exception of Rules 5(I), 6(H), 10(A), 11 and 19, for all breaches of Rule a formal written charge must be issued to the Club or player concerned. The Club or player charged shall be given seven days from the date of notification of the charge to reply to the charge and given the opportunity to:-

- (i) Accept or deny the charge
- (ii) Submit in writing a case of mitigation, or
- (iii) Put their case before the Management Committee at a personal hearing

All breaches of the Laws of the Game, or the Rules and Regulations of The FA shall be dealt with in accordance with FA Rules by the appropriate Association.

Any fines levied shall be in accordance with the Fines Tariff.

(The maximum fine permitted for any breach of a Rule is £250 and, when setting any fine, the Competition must ensure that the penalty is proportional to the offence, taking into account any mitigating circumstances.)

(E) All decisions of the Management Committee shall be binding subject to the right of appeal in accordance with Rule 16.

Decisions of the Management Committee must be notified in writing to those concerned within ten days.

(F) More than fifty percent (50%) of its members shall constitute a quorum for the transaction of business by the Management Committee or any sub-committee thereof.

(G) The Management Committee, as it may deem necessary, shall have power to fill in an acting capacity, any vacancies that may occur amongst their number. The Management Committee, at their discretion, shall have the power to co-opt to the Management Committee up to two Officers from Member Clubs to ensure a quorum is achieved at any meeting convened by them. Persons co-opted under this rule would serve only for the meeting for which they were called.

(H) A Club must comply with an order or instruction of the Management Committee and must attend to the business and/or the correspondence of the Competition to the satisfaction of the Management Committee. A Club failing to reply within fourteen (14) days to correspondence from any Competition Officer shall be fined at least the minimum fine as set out in the fines tariff.

(I) All fines and charges are payable forthwith and must be paid within 21 days of the date of notification of the decision. Any Club failing to do so will be fined in accordance with the Fines Tariff. Further failure to pay the fine, including the additional fine, within 14 days will result in fixtures being withdrawn until such time as the outstanding fines are paid.

(J) A member of the Management Committee appointed by the Competition to attend a meeting or match may have any reasonable expenses incurred refunded by the Competition.

(K) The Management Committee shall have the power to fill any vacancy that may occur in the membership of the Competition between the Annual General or Special General Meeting called to decide the constitution and the commencement of the Competition season.

(L) The business of the Competition as determined by the Management Committee may be transacted by electronic mail. All member clubs must have an active email address through which Competition business may be conducted.

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## ANNUAL GENERAL MEETING AND CLUBS MEETINGS

6. (A) The Annual General Meeting shall be held not later than 30<sup>th</sup> June in each year. At this meeting the following business shall be transacted provided that at least 51% of Members are present and entitled to vote:-
- (i) To receive and confirm the Minutes of the preceding Annual General Meeting.
  - (ii) To receive and adopt the Annual Report, Balance Sheet and Statement of Accounts.
  - (iii) Election of Clubs to fill vacancies.
  - (iv) Constitution of the Competition for ensuing season.
  - (v) Election of Officers and Management Committee.
  - (vi) Appointment of Auditors.
  - (vii) Alteration of Rules, if any.
  - (viii) Fix the date for the commencement of the season and kick off times applicable to the Competition.
  - (ix) Other business of which due notice shall have been given and accepted as being relevant to an Annual General Meeting.
- (B) A copy of the duly audited/verified Balance Sheet, Statement of Accounts and Agenda shall be forwarded to each Club at least fourteen days prior to the meeting, together with any proposed change of Rules.
- (C) A signed copy of the duly audited/verified Balance Sheet and Statement of Accounts shall be sent to the Sanctioning Authority within fourteen days of its adoption by the Annual General Meeting.
- (D) Each Club shall be empowered to send two delegates to an Annual General Meeting. Each Club shall be entitled to one vote only. Fourteen days' notice shall be given of any Meeting.
- (E) Clubs who have withdrawn their Membership of the Competition during the season being concluded or who are not continuing Membership shall be entitled to attend but shall vote only on matters relating to the season being concluded. This provision will not apply to Clubs expelled in accordance with Rule 17.
- (F) All voting shall be conducted by a show of voting cards unless a ballot be demanded by at least 50% of the delegates qualified to vote or the Chairman so decides.
- (G) No individual shall be entitled to vote on behalf of more than one Member Club.
- (H) Any continuing Club must be represented at the Annual General Meeting.
- (I) Officers and Management Committee members shall be entitled to attend and vote at an Annual General Meeting.
- J) Clubs Meetings shall be held in August and when deemed necessary in February. Special General Meetings shall be held when called for under Rule 19.
- (K) Meetings shall start at 8pm. The Chairman shall have discretionary power to call a roll of Club representatives prior to the close of business. Clubs not represented by a bona-fide member of that Club shall be fined as set out in the fines tariff. Any Club failing to acknowledge attendance shall be deemed absent. Any Club representative who, due to special circumstances, cannot remain for the full duration of business is required to notify the Competition Secretary, with reasons, prior to the commencement of the meeting. Clubs failing to attend for the full duration of the business of these meetings shall be fined in accordance with the fines tariff.

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## AGREEMENT TO BE SIGNED

7. The Chairman and the Secretary of each Club which is an unincorporated Association and two directors of each Club which is an incorporated entity shall complete and sign the following agreement which shall be deposited with the Competition together with the Application for Membership for the coming season, or upon indicating that the Club intends to compete.

"We, (A) (name) [ ] of (address) [ ] (Chairman)/(Director) and (B) (name) [ ] of (address) [ ] ..(Secretary)/(Director) of [ ] Football Club (Limited) have been provided with a copy of the Rules and Regulations of the West Kent Sunday Football League Competition and do hereby agree for and on behalf of the said Club to conform to those Rules and Regulations and to accept, abide by and implement the decisions of the Management Committee of the Competition, subject to the right of appeal in accordance with Rule 16."

Any alteration of the Chairman and /or Secretary on the above Agreement must be notified to the relevant County Football Association(s) to which the Club is affiliated and to the Secretary of the Competition.

Failure to correctly submit this document or failure to notify the Competition of subsequent changes to the signatories shall result in a fine as set out in the fines tariff.

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## QUALIFICATION OF PLAYERS

8. (A) (i) Contract players are not permitted in this Competition with the exception of those Players who are registered under Contract with the same Club who have a team operating at Steps 1 to 6 of the National League System.

It is the responsibility of each Club to ensure that any Player signing a registration form for that Club has, where necessary, the required International Transfer Certificate. Clearance is required for any Player aged 10 and over crossing borders including Wales, Scotland and Ireland.

- (ii) While serving in any branch of Her Majesty's Regular Forces, a player must first obtain the consent of his Association Secretary before signing a registration form to play for the Club.
- (iii) Each Club must have at least twelve (12) Players registered 21 days before the start of each Playing Season. Failure to comply will incur a fine as set out in the fines tariff

- (B) A Player is one who, being in all other respects eligible, has signed a fully and correctly completed Competition registration form in ink, countersigned by an Officer of the Club and either (a) submitted to the Competition not later than 12 noon on the day prior to playing and whose registration has been confirmed by the Competition prior to that Player playing in a Competition Match, or (b) signed a fully and correctly completed Competition Emergency Registration Form in ink on a match day prior to playing, countersigned by an Officer of the Club and witnessed by an Officer of the opposing Club, and submitted to the Competition within five days of the match. Scanned forms may be emailed. The Player shall not again play until the Club is in possession of the approval of the Competition. A maximum of three players may be registered per team per match in accordance with sub paragraph (b).

Emergency Registrations MUST BE ON THE EMERGENCY REGISTRATION FORM which must be completed and signed before the start of the match. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.

- (C) A team shall not include more than three players who have taken part in five or more competition matches during the current season for any team of the same club playing in a higher division.
- (D) A player having taken part in matches for any Club affiliated to any County Football Association shall not be allowed to join, be transferred to, or sign for a Club in the Competition without first proving to the officials of the intended Club that the player has discharged all reasonable financial liabilities to the previous Club or Clubs, and a Club official may not accept such player's signature without first ascertaining whether such claims have been discharged to the satisfaction of the Club, or Clubs, for which the player last played. In the event that a Player could be required to pay a proportion of a debt due under The FA Football Debt Recovery System then, whether or not the debt has been referred to the relevant County FA, the Competition must not affect the player's registration in any way or refuse to register a transfer due to that debt being outstanding. The Competition cannot refuse to register a Player for an unpaid non-footballing debt.

- (E) A fee maximum £2 as set out in the Fees Tariff shall be paid by each Club for each player registered.

- (F) The Management Committee shall decide all registration disputes.

In the event of a player signing a registration form or having a registration submitted for more than one Club, priority of registration shall decide for which Club the player shall be registered. The Secretary shall notify the Club last applying to register the player of the fact of the previous registration.

- (G) It shall be a breach of Rule for a player to:-

- (i) Play for more than one Club in the Competition in the same season without first being transferred.
- (ii) Having signed for one Club in the Competition, sign for another Club in the Competition in that season except for the purpose of a transfer.
- (iii) Submit a signed registration form for registration that the player had wilfully neglected to accurately or fully complete.

A Club or player failing to comply shall be fined at least the minimum as set out in the fines tariff.

- (H)(i) The Management Committee shall have the power to accept the registration of any player subject to the provisions of clauses (ii) and (iii) below.



- (ii) The Management Committee shall have power to refuse, cancel or suspend the registration of any player or may fine any player, at their discretion who has been charged and found guilty of registration irregularities (subject to Rule 16).
- (iii) The Management Committee shall have power to make application to refuse or cancel the registration of any player charged and found guilty of undesirable conduct (subject to Rule 16) subject to the right of appeal to the FA or the relevant County Football Association. Undesirable conduct shall mean an incident of repeated proven misconduct, which may deter a participant from being involved in this Competition. Application should be made to the parent County of the Club the player is registered or intending to be registered with.
- (iv) For a player who has previously had a registration removed in accordance with clause (iii) but has a registration accepted at the expiry of exclusion will be considered to be under a probationary period of 12 months. Whilst under a probationary period, should the player commit a further act of proven misconduct under the jurisdiction of the Competition, (excluding standard dismissals), the Competition would be empowered to consider a further charge of bringing the Competition into disrepute.

(Note: Action under Clause (iii) shall not be taken against a player for misconduct until the matter has been dealt with by the appropriate Association, and then only in cases of the player bringing the Competition into disrepute and will in any case be subject to an Appeal to the Football Association. All decisions must include the period of restriction. For the purpose of this Rule, bringing the competition into disrepute can only be considered where the player has received in excess of 112 days' suspension, or 10 matches in match based discipline, in a period of two years or less from the date of the first offence for any team playing in this Competition.)

- (I) Subject to compliance with FA Rule C2(a) when a Club wishes to register a Player who is already registered with another Club it shall submit a transfer form to the Competition accompanied by a fee as set out in the Fees Tariff. Such transfer shall be referred by the Competition to the Club for which the player is registered. Should this Club object to the transfer it should state its objections in writing to the Competition and to the Player concerned of receipt of the notification. Upon receipt of the Club's consent, or upon its failure to give written objection within three days, the Competition Registrations Secretary may, on behalf of the Management Committee, transfer the Player who shall be deemed eligible to play for the new Club from such date. In the event of an objection to a transfer the matter shall be referred to the Management Committee for a decision.
- (J) A player may not be newly registered or re-registered for a Club nor transferred to another Club in the Competition after 31<sup>st</sup> March, except by special permission of the Management Committee.
- (K) A Club shall keep a list of the players it registers and a record of the games in which they have played, and shall produce such records upon demand by the Management Committee. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (L) A register containing the names of all players registered for each Club, with the date of registration, shall be kept by the Registrations Secretary and shall be open to the inspection of any duly appointed Member Club representative at all Management Committee meetings or at other times mutually arranged. Registrations are valid for one Season only.

In the event of a player without a written contract changing his status to that of a contract player with the same Club, another Club in the Competition or with a Club in another Competition his registration as a player without a written contract will automatically be cancelled and declared void unless the Club conforms to the exception detailed in Rule 8(A)(i).

(M) NOT ADOPTED

(N) NOT ADOPTED

- (O) Any Club found to have played an ineligible Player in a match or matches shall have any points gained from that match or matches deducted from its record, up to a maximum of 12 points, and have levied upon it at least the minimum fine as set out in the fines tariff. The Management Committee may also order that such match or matches be replayed on such terms as are decided by the Management Committee, which may also levy penalty points against the Club in default.

The Management Committee may vary this decision in respect of the points gained only in circumstances where the ineligibility is due to the failure to obtain an International Transfer Certificate or where the ineligibility is related to the Player's status.

In exceptional circumstances the Management Committee may, at its discretion, award the points available in the match in question to the opponents, subject to the match not being ordered to be replayed.

- (P) (The following Clause applies to Competitions involving players in full-time secondary education):-
- (i) Priority must be given at all times to school and school organisations activities.
  - (ii) The availability of children must be cleared with the Head Teachers (except for Sunday Leagues).
  - (iii) To play open age football the player must have achieved the age of 16.
- (Q) A player who has discharged his debt to the Competition after the withdrawal of his club shall have his registration with that club cancelled so allowing him to register for another club subject to the provisions of Rule 8(A) to (P) above.
- (R) Any complaint from a member Club concerning the eligibility of a member of an opposing team shall be made in writing to the Registrations Secretary within seven days of the match in question.

#### **CLUB COLOURS. CLUB NAME**

9. (A) Every Club must register the colour of its shirts and shorts with the Secretary, before the Annual General Meeting, who shall decide as to their suitability.
- Goalkeepers must wear colours which distinguish them from all other players and the match officials.
- No player, including the goalkeeper, shall be permitted to wear black or very dark shirts.
- Any team not being able to play in its normal colours as registered with the Competition shall notify its opponents the colours in which they will play (including the colour of the goalkeepers jersey) at least five days before the match.
- If, in the opinion of the referee, two Clubs have the same or similar colours, the HOME team shall make the change. A club must not delay the scheduled time of kick off for a completion match by not having a change of colours. Shirts must be individually numbered. A team delaying the match by not having a change of colours shall be fined as set out in the fines tariff. A team not having numbered shirts shall be fined as set out in the fines tariff, except in the event of a player being required to change his shirt as a result of blood being present.
- (B) Any Club wishing to change its name must obtain permission from the Sanctioning Authority and from the Management Committee. Such permission will not be granted during the Playing Season. Any Club wishing to change its registered colours during the Playing Season must obtain permission from the Management Committee. Failure to comply will incur a fine as set out in the fines tariff.

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## **PLAYING SEASON. CONDITIONS OF PLAY, TIMES OF KICK-OFF. POSTPONEMENTS. SUBSTITUTES**

- 10.(A) The Annual General Meeting shall determine the date for the commencement of the season.
- (B) (i) All matches shall be played in accordance with the Laws of the Game as determined by the International Football Association Board.
- (ii) Clubs must take all reasonable precautions to keep their grounds in a playable condition. All matches shall be played on pitches deemed suitable by the Management Committee. If through any fault of the home team a match has to be replayed, the Management Committee shall have power to order the venue to be changed.
- (iii) The Management Committee shall have power to decide whether a pitch and/or facilities are suitable for matches in the Competition and to order the Club concerned to play its fixtures on another ground. All clubs must have secure dressing room accommodation to a standard approved by the Management Committee.
- (iv) Football Turf pitches (3G) are allowed in this Competition providing they meet the required performance standards and are listed on the FA's Register of Football Turf pitches. For clubs playing at Step 7 and below a pitch must be tested (by a FIFA accredited test institute) every three years and the results passed to the FA. The FA will give a decision on the suitability for use and add the pitch to the Register.
- (v) The home Club is also responsible for advising participants of footwear requirements when confirming match arrangements in accordance with Rule 10(D).
- (vi) All matches shall have duration of 90 minutes unless a shorter time (not less than sixty (60) minutes) is mutually arranged by the two Clubs in consultation with the referee prior to the commencement of the match, and in any event shall be of equal halves. Two matches involving the same two teams can be played on the same day providing the total playing time is not more than 120 minutes.
- (vii) The times of kick-off shall be fixed at the AGM and can only be altered by the mutual consent of the two competing clubs prior to the scheduled date of the match with written notification given to the Competition at least (seven) 7 days prior.
- (viii) Kickoff time will normally be 10.30am but may be varied by the Management Committee to suit ground sharing arrangements. Cup Finals in particular may be played at other times.
- (ix) A team delaying the kickoff by late arrival at the venue shall be fined as set out in the fines tariff.
- (x) A team more than 30 minutes late shall be deemed absent and will be fined as set out in the fines tariff and may be required to pay expenses incurred by opponents and match officials.
- (xi) Referees must order matches to commence at the appointed time and must report all late starts to the Competition.
- (xii) The home team must provide goal nets, corner flags and at least two footballs fit for play. The referee shall make a report to the Competition if the footballs are unsuitable. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (C) Except by permission of the Management Committee, all matches must be played on the dates originally fixed but priority shall be given to The Football Association and parent County Association Cup Competitions. All other matches must be considered secondary. Clubs may mutually agree to bring forward a match with the consent of the Fixtures Secretary.
- In the case of a revised fixture date, the Clubs must be given by the Competition five clear days' notice of the match (unless otherwise mutually agreed).
- (D) The Secretary of the home Club must give notice of full particulars of the location of, and access to, the ground and time of kick-off to the match officials and the Secretary of the opposing Club at least five clear days prior to the playing of the match. If not so provided, the away club shall seek such details and report the circumstances to the competition. A Club failing to comply shall be fined as set out in the fines tariff.
- (E) A minimum of seven players will constitute a team for a Competition match. A team playing with fewer than eleven players may be fined as set out in the fines tariff.
- (F) (i) Home and away matches shall be played. In the event of a Club failing to keep its engagement the Management Committee shall have power to inflict a fine as set out in the fines tariff, deduct points from the defaulting Club, award the points from the match in question to the opponents, order the defaulting Club to

pay any expenses incurred by the opponents or otherwise deal with them except the award of goals. Notwithstanding the foregoing home and away provision, the Management Committee shall have power to order a match to be played on a neutral ground or on the opponent's ground if they are satisfied that such action is warranted by the circumstances.

(ii) Any Club with more than one team in the Competition shall always fulfil its fixtures, within the Competition, in the following order of precedence:- First Team, Reserve Team, A Team. Clubs who do not comply shall be fined as set out in the fines tariff and may face further sanctions as determined by the Management Committee. In certain circumstances and with the prior permission of the management committee, a first team match shall not take place, but a reserve team match shall be played.

The first team fixture will be treated as an un-fulfilled fixture in accordance with rule 10j

(iii) Any Club unable to fulfil a fixture or where a fixture has been postponed for any reason must, without delay, give notice to the Fixtures Secretary, the Competition Referees Secretary, General Secretary, the Secretary of the opposing Club and the match officials. Failure to comply will incur fines and expenses as set out in the fines tariff.

(iv) In the event of a match not being played or abandoned owing to causes over which neither Club has control, it shall be played in its entirety on a date to be notified by the Management Committee. The Management Committee shall review all matches abandoned in cases where it is consequent upon the conduct of either or both Teams. Where it is to the advantage of the Competition and does no injustice to either Club, the Management Committee shall be empowered to order the score at the time of the abandonment to stand. In all cases where the Management Committee are satisfied that a match was abandoned owing to the conduct of one team or its Club member(s) they shall be empowered to award the points for the match to the opponent. In cases where a match has been abandoned owing to the conduct of both teams or their Club member(s), the Management Committee shall rule all points for the match as void. No fine(s) can be applied by the Management Committee for an abandoned match.

(vi) The Management Committee shall review any match that has taken place where either or both teams were under a suspension imposed upon them by the Association or Affiliated Association. In each case the team that was under suspension would be dealt with in the same manner as if they had participated with ineligible players in accordance with Rule 8(O) above. Where both teams were under suspension the game must be declared null and void.

(G) A club may at its discretion and in accordance with the laws of the game use a maximum of 5 (FIVE) substitute players in any league or cup match in this competition who may be selected from a maximum of five players. A player who has been substituted himself becomes a substitute and may replace a player at any time, subject to the substitution being carried out in accordance with Law 3 of the Laws of Association Football.

The referee shall be informed of the names of the substitutes not later than fifteen minutes before the start of the match. A player not so named may not take part in that match.

A player who has been selected, appointed or named as a substitute before the start of the match but does not actually play in the game shall not be considered to have been a player in that game within the meaning of Rule 8 of this Competition.

(H) The half time interval shall be of five minutes' duration, but it shall not exceed fifteen minutes. The half time interval may only be altered with the consent of the referee.

(I) The Clubs taking part in fixture Competition Matches shall identify a team captain who has a responsibility to offer support in the management of the on-field discipline of his team mates.

(J) When a fixture is not fulfilled the offending team shall be fined as set out in the fines tariff and be liable to expenses incurred by opponents and match officials. The Management Committee may order the match to be replayed or it may award the fixture and for League matches three points to the non-offending team, for cup ties award the tie to the non-offending team

(K) Evening matches arranged because of fixture congestion and not played will be dealt with under Rule 10(J).

## REPORTING RESULTS

- 11.(A) The Registrations Secretary must receive, within three days of the date played, the result of each Competition match in the prescribed manner. This must include the forename(s) and surname of the team players in block letters and also the Referee markings required by Rule 13, or any other information required by the Competition. Failure to comply will incur fines as set out in the fines tariff.
- (B) The Home Club shall send by SMS the result of all Competition matches not later than 4pm on Sundays and within one hour of the end of any match played other than on a Sunday. All clubs playing in County Cup or other non-Competition matches shall do likewise, whether playing home or away. Postponed and abandoned matches shall be also be notified in the same manner. Failure to comply will incur fines as set out in the fines tariff.
- (C) The match result notification form, correctly completed, shall be signed by a responsible member of the Club.
- (D) The Home Club shall provide the referee with an official WKSFL match report form if he or she does not have one. Both clubs must ensure that the form is properly completed before the match, including all player's names and signatures, ensuring that they are legible and that any blank spaces are crossed through. Failure to comply will incur fines as set out in the fines tariff.
- (E) Management Committee Officers are empowered to attend any competition match and require, without prior notice, any or all players to give a sample signature for checking by the Registrations Secretary.

## DETERMINING CHAMPIONSHIP

- 12.(A) Team rankings within the Competition will be decided by points, with three points to be awarded for a win and one point for a drawn match. The teams gaining the highest number of points in their respective Divisions at the conclusion shall be adjudged the winners. Matches must not be played for double points.
- In circumstances where two or more teams are equal on points team rankings shall be determined by goal difference, where the goals scored against by each team shall be deducted from the goals scored by that team and the largest positive difference shall be placed the highest. In the event of the goal difference being equal the highest placed team shall be the team which has scored the most goals. In the event that two or more teams have the same goal difference and have scored the same number of goals then the highest placed team shall be the team which has won the most matches.
- In the event of the two teams still being equal the team which has the better playing record against the other team in their head to head Competition matches during the Season will be the highest placed team.
- If the records of two or more teams are still equal and it is necessary for any reason to determine the position of each then the teams affected shall play a deciding match or matches as determined by the Management Committee.
- (B) NOT ADOPTED
- (C) In the event of a team not completing 75% of its fixtures for the season, all points obtained by or recorded against such defaulting team shall be expunged from the Competition table. In the event of a team having completed 75% of its fixtures and then withdrawing from the League, points will be awarded to their opponents for any unplayed fixtures.
- (D) NOT ADOPTED

## REFEREES

- 13.(A) Registered Referees and Assistant Referees where approved by the FA or County FA for all matches shall be appointed in a manner approved by the Management Committee and by the Sanctioning Authority.
- (B) In the event of the non-appearance of the appointed Referee the appointed senior Assistant Referee shall take charge and a substitute Assistant Referee appointed by the competing Teams. In cases where there are no officially appointed Assistant Referees, the Clubs shall agree upon a Referee. An individual thus agreed upon shall, for that game, have the full powers, status and authority of a registered Referee. Individuals under the age of 16 must not participate either as a Referee or Assistant Referee in any open age competition.
- If the two clubs fail to agree upon a substitute referee and the match fails to take place, both clubs will be charged with failing to fulfil the fixture under Rule 10(J).
- (C) Where Assistant Referees are not appointed each Team shall provide a Club Assistant Referee. Failure to comply will incur a fine as set out in the fines tariff.
- (D) The appointed Referee shall have power to decide as to the fitness of the ground in all matches and the decision shall be final, subject to either in the case of a ground of a Local Authority or the owners of a ground, the Representative of that body is the sole arbiter and whose decision must be accepted unless the ground is declared fit for play.
- (E) (i) Subject to any limits/provisions laid down by the sanctioning Association, Referees, appointed under this Rule shall be paid a match fee of £35, Assistant Referees appointed by League £25 and both may claim travel expenses of 30p per mile or public transport travel expenses. When playing a double header, the combined match fee will be referee £50 and assistants £35. The AWAY Club shall pay the officials their match fee before the match. Clubs failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (ii) Travel expenses will be billed to clubs by the League at the end of the season. Expenses claimed by referees will be paid to them at the end of the playing season.
- (F) In the event of a match not being played because of circumstances over which the Clubs have no control, the Match Officials, if present, shall be entitled to expenses only. Where a match is not played owing to one Club being in default, that Club shall be ordered to pay the Officials, if they attend the ground, their full fee on the day. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.
- (G) A Referee not keeping his or her engagement, and failing to give a satisfactory explanation as to their non-appearance, may be reported to the Association with which he or she is registered.
- (H) Each Club shall, in a manner prescribed from time to time by The Football Association, award marks to the Referee for each match and the name of the Referee and the marks awarded shall be submitted to the Competition on the prescribed Form provided. A Club failing to comply shall be fined at least the minimum as set out in the fines tariff or dealt with as the Management Committee shall determine.
- (I) The Competition shall keep a record of the markings and, on the Form provided by the prescribed date each season, shall submit a summary to The Football Association/County Association.
- (J) The Referee shall submit a report Form, supplied by the Competition, giving the result of the match, the number of players in each team and the time of kick-off to the Registrations Secretary within two days of the match using the prepaid envelope supplied.
- (K) Referees and Assistant Referees shall be supplied, each Season, with a copy of the Competition Rules free of charge.
- (L) NOT ADOPTED.

## **CONTINUATION OF MEMBERSHIP OR WITHDRAWAL OF A CLUB**

- 14.(A) A Club intending, or having a provisional intention, to withdraw a team from the Competition on completion of its fixtures and fulfilment of all other obligations to the Competition must notify the Secretary in writing by 31<sup>st</sup> March each Season.
- (B) The Management Committee shall have the discretion to deal as it sees fit with a team being unable to start or complete its fixtures for a Playing Season. A Club failing to start or complete its fixtures shall be fined at least the minimum as set out in the fines tariff.
- (C) In the event of a Member Club failing to discharge all of its financial obligations to the Competition in excess of £50, the Management Committee are empowered to refer the debt under The FA Football Debt Recovery provisions.
- (D) A member club withdrawing a team or teams from the League shall be immediately liable to discharge all financial and other obligations to the Competition. This shall include the immediate return of any trophies that are the property of the Competition.
- (E) In the event that any such obligation remains undischarged after a period of twenty-one (21) days then such obligation shall be met by the then current Club Members, excluding those under the statutory school leaving age. Until a Member's pro-rata obligation is discharged in full the Member shall not be allowed to participate in the Competition, which may apply to the Club's Parent County Association for a suspension order.
- (F) Each member's pro-rata obligation will have a £5.00 administration fee added to their individual debt.
- (G) If the debt remains unpaid after eighty-four (84) days the Competition may apply to the Club's parent County Association for the debt to be recovered in accordance with the FA Football Debt Recovery System in accordance with Rule 14 (C) above,

## **PROTESTS AND COMPLAINTS**

- 15.(A)(i) All questions of eligibility, qualifications of players or interpretations of the Rules shall be referred to the Management Committee.
- (ii) Objections relevant to the dimensions of the pitch, goals, flag posts or other facilities of the venue will not be entertained by the Management Committee unless a protest is lodged with the Referee before the commencement of the match.
- (B) Except in cases where the Management Committee decide that there are special circumstances, protests and complaints (which must contain full particulars of the grounds upon which they are founded) must be lodged with the Secretary within ten days (excluding Sundays) of the match or occurrence to which they refer. A protest or complaint shall not be withdrawn except by permission of the Management Committee. A Member of the Management Committee who is a member of any Club involved shall not be present (except as a witness or representative of his Club) when such protest or complaint is being determined.
- (C) No protest of whatever kind shall be considered by the Management Committee unless the complaining Club shall have deposited with the Secretary a sum in accordance with the fees tariff. This may be forfeited in whole or in part in the event of the complaining or protesting Club losing its case. The Competition shall have power to order the defaulting Club or the Club making a losing or frivolous protest or complaint to pay the expenses of the enquiry or to order that the costs to be shared by the parties.
- (D) All parties to a protest or complaint must receive a copy of the submission and must be afforded an opportunity to make a statement at least seven days prior to the protest or complaint being heard.
- (i) All parties must have received fourteen days' notice of the Hearing should they be instructed to attend.
- (ii) Should a Club elect to state its case in person then the Club should indicate such when forwarding the written response.

## **PROTESTS, APPEALS**

16. (A) All protests, claims or complaints relating to these Rules, and appeals arising from a Player's contract, shall be heard and determined by the Management Committee, or a sub-committee duly appointed by the Management Committee. The Clubs or Players protesting, appealing, claiming or complaining must send a copy of such protest, appeal, claim or complaint and deposit a fee as per the fees tariff which shall be forfeited in the event of the protest, appeal, claim or complaint not being upheld, and the party not succeeding may, in addition, be ordered to pay the costs at the direction of the Management Committee.
- (B) All such protests claims complaints and appeals must be received in writing by the Secretary within fourteen days of the event or decision causing any of these to be submitted.
- (C) The Management Committee shall also have power to compel any party to the protest to pay such expenses as the Management Committee shall direct.
- (D) Any appeal against a decision of the Management Committee must be lodged with the Sanctioning Authority within fourteen (14) days of the posting of the written notification of the decision causing the appeal, accompanied by a fee which may be forfeited in the event of the appeal not being upheld. A copy of the appeal must also be sent to the Competition Secretary.
- (E) If so requested the Management Committee may arbitrate on any disputes, protests, appeals, claims or complaints between two Clubs in which event both Clubs shall send a non-returnable fee. Such arbitration shall be final and binding upon the parties to the arbitration.

## **EXCLUSION OF CLUBS OR TEAMS, MISCONDUCT, CLUBS, OFFICIALS, PLAYERS**

- 17.(A) At the Annual General Meeting or Special General Meeting called for the purpose, Notice of Motion having been duly circulated on the Agenda by direction of the Management Committee, the accredited delegates present shall have the power to exclude any Club or Team from membership which must be supported by more than two thirds (2/3rds) of those present and voting. Voting on this point shall be conducted by ballot. A Club which is the subject of the vote being taken shall be excluded from voting.
- (B) At the Annual General Meeting, or at a Special General Meeting called for the purpose, in accordance with the provisions of Rule 19, the accredited delegates present shall have the power to exclude from further participation in the Competition any Club whose conduct has, in their opinion, been undesirable, which must be supported by more than two-thirds (2/3rds) of those present and voting. Voting on this point shall be conducted by ballot. A Club whose conduct is the subject of the vote being taken shall be excluded from voting.
- (C) Any official or member of a Club proved guilty of either a breach of Rule, other than field offences, or of inducing or attempting to induce a player or players of another Club in the Competition to join them shall be liable to expulsion or such penalty as a General Meeting or Management Committee may decide, and their Club shall also be liable to expulsion in accordance with the provisions of Clause (A) of this Rule.
- (D) Any Club or Team failing to complete all of its fixtures in any season shall (unless the conditions are beyond their control, or the accredited delegates present at the Annual General Meeting or a Special General Meeting decide otherwise by a majority of two-thirds of the votes cast) be debarred from membership the following season.

## **TROPHY- LEGAL OWNERS, CONDITIONS OF TAKING OVER, AGREEMENT TO BE SIGNED, AWARDS**

- 18.(A) The following agreement shall be signed on behalf of the winners of a Cup or Trophy:-
- "We (A) (name) and (B) (name), the Chairman and Secretary of FC (Limited), members of and representing the Club, having been declared winners of (X) Cup or Trophy, and it having been delivered to us by the Competition, do hereby on behalf of the Club jointly and severally agree to return the Cup or Trophy to the Competition Secretary on or before 28<sup>th</sup> February. If the Cup or Trophy is lost or damaged whilst under our care we agree to refund to the Competition the amount of its current value or the cost of its thorough repair.
- Failure to properly complete this agreement and /or return trophies on time shall incur at least the minimum fine as set out in the fines tariff.
- (B) At the close of each Competition awards shall be made to the winners and runners-up if the funds of the Competition permit.



## **SPECIAL GENERAL MEETINGS**

19. Upon receiving a requisition signed by two-thirds (2/3rds) of the Clubs in membership the Secretary shall call a Special General Meeting.
- The Management Committee may call a Special General Meeting at any time.
- At least seven days' notice shall be given of either meeting under this Rule, together with an agenda of the business to be transacted at such meeting. Each Member Club shall be empowered to send two delegates to all Special General Meetings. Each Club shall be entitled to one vote only, as will members of the Management Committee.
- Any continuing Member Club must be represented at a Special General Meeting.
- Officers and Management Committee members shall be entitled to attend and vote at all Special General Meetings.
- A member club not represented at any Special General Meeting shall be liable to a fine as set out in the fines tariff.

## **ALTERATION TO RULES**

20. Alterations, for which consent has been given by the Sanctioning Authority, shall be made to these Rules only at the Annual General Meeting or at a Special General Meeting specially convened for the purpose called in accordance with Rule 19. Any alteration made during the Playing Season to these Rules shall not take effect until the following season.
- Notice of proposed alterations to be considered at the Annual General Meeting shall be submitted to the Secretary by 1st May in each year. The proposals, together with any proposals by the Management Committee, shall be circulated to the Clubs by 15th May and any amendments thereto shall be submitted to the Secretary by 31st May. The proposals and proposed amendments thereto shall be circulated to Clubs with the notice of the Annual General Meeting. A proposal to change a Rule shall be carried if a majority of those present and entitled to vote are in favour and voting are in favour.
- A copy of the proposed alterations to Rules to be considered at the Annual General Meeting or Special General Meeting shall be submitted to the sanctioning Football Association 14 days prior to the date of the meeting.

## **FINANCE**

- 21.(A) The Management Committee shall determine with which bank or other financial institution the funds of the Competition will be lodged.
- (B) All expenditure in excess of £ 500 shall be approved by the Management Committee. Cheques shall be signed by at least two Officers nominated by the Management Committee.
- (C) The financial year of the Competition will end on 20<sup>th</sup> May.
- (D) The books, or a certified balance sheet, of a Competition shall be prepared and shall be audited ~~verified~~ annually by some suitable person(s) who shall be appointed at the Annual General Meeting.
- (E) All monies due to the League must be paid by cheque or money order with the Club's name clearly marked on it. Any member club wishing to pay monies by electronic transfer must agree this with the Treasurer.
- (F) Any payments outstanding after the due date may be increased at the discretion of the Management Committee. Further action may be taken under Rule 17.
- (G) All clubs must supply audited accounts for the previous season to the League Treasurer by 31<sup>st</sup> July. Failure to do so will incur a fine as set out in the fines tariff. Further action may be taken.
- (H) In the event of a Club being fined four times in a season this will incur further fines as set out in the fines tariff. A further fine is incurred if a Club is fined seven times in a season. Further action will be taken for continuing breaches of this rule.
- (I) Invoices sent by the League may be sent by email.
- (J) At the sole discretion of the Management Committee an ex-gratia payment may be made to a Player, Club

Official, Match Official, or Management Committee member. Any such payment would be made only in very exceptional circumstances and/or on the death of any of the aforementioned.

## **INSURANCE**

22. All Clubs must have public liability insurance cover of at least 10 million pounds (£10,000,000).

All Clubs shall be members of a Players' personal accident scheme. The policy cover shall be at least equal to the minimum recommended cover determined from time to time by the sanctioning Association. In instances where The Football Association is the sanctioning Association, the minimum recommended cover will be the cover required by the Affiliated Association to which a Club affiliates.

A Club failing to comply shall be fined at least the minimum as set out in the fines tariff.

## **DISSOLUTION**

23. (A) Dissolution of the Competition shall be by resolution approved at a Special General Meeting by a majority of three quarters (3/4) of the members present and shall take effect from the date of the relevant Special General Meeting.

(B) In the event of the dissolution of the Competition, the members of the Management Committee are responsible for the winding up of the assets and liabilities of the Competition.

(C) The Management Committee shall deal with any surplus assets as follows:

(i) Any surplus assets, save for a Trophy or any other presentation, remaining after the discharge of the debts and liabilities of the Competition shall be transferred only to another Competition or Affiliated Association or The Football Association Benevolent Fund or to such other charitable or benevolent object in the locality of the Competition as determined by resolution at or before the time of winding up, and approved in writing by the sanctioning Association.

(ii) If a Competition is discontinued for any reason a Trophy or any other presentation shall be returned to the Donor if the conditions attached to it so provide or, if not, dealt with as the Sanctioning Authority may decide.

## **MANAGEMENT COMMITTEE DECISIONS**

24. The Management Committee shall decide upon any point not covered by these rules.

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## WEST KENT SUNDAY FOOTBALL LEAGUE CUP COMPETITIONS

25. (A) The WKSFL Cup Competitions will be THREE SEPARATE AND STAND ALONE CUP COMPETITIONS. These to be the Senior Cup, Intermediate Cup, and Junior Cup.

(B)

(i) The Senior Cup shall be competed for by teams in Divisions 1 and 2.

(ii) The Intermediate Cup shall be competed for by teams in Divisions 2 and 3

(iii) The Junior Cup shall be competed for by teams in Divisions 3 and 4.

Any of the above Cup Competitions may initially be played in a group format. The Management Committee shall have the power to amend or supplement entries at their discretion.

(C) All arrangements for this competition will be made by the Fixtures Secretary. Cup Final dates will be published as soon as possible each season and may include days other than Sundays.

(D)

(i) A player will be permitted to play in any of the competitions that his club is eligible to enter.

(ii) In the event that he should transfer to another club in the current season, he shall not be permitted to play in any competition for his new club that he has played in with his previous club.

(iii) A club with one team shall have no restriction on its players, all of which shall be eligible to play in any competition that the club shall enter.

(iv) A club with more than one team shall, in accordance with normal league rules, not include more than three players in a cup match who have played in TOTAL five league or cup matches for any team from the same club playing in a higher division or cup competition in the current season.

(v) No player shall be allowed to play in the semi-final or final of any competition unless he has been registered for the competing club prior to the 1st December, or has played in TOTAL three league or cup matches for the competing club in the current season. Contravention of this rule will incur at least the minimum fine as set out in the fines tariff, ie for each ineligible player and the tie will be awarded to the non-offending side.

(vi) Unregistered or ineligible players will be dealt with in accordance with rule 8(o)(i). Attention is drawn to rule 10(g) regarding substitutes.

(vii) A club with two teams eligible for the same competition may enter both teams. However no player shall be permitted to play for both teams. Having played for one of the teams he shall be considered Cup Tied and unable to play for the club's other team at any stage in the same competition.

(E) In the event of a draw after 90 minutes an extra 15 minutes each way will be played in all rounds. If the result is a draw after extra time the match will be decided by a penalty competition as laid down at the International Board Meeting of 27th June 1970.

(F) Unfulfilled Cup matches will be dealt with under Rule 10 (F) and (J).

(G) When the colours of competing clubs in the Final are similar, both clubs will change.

(H) In the event of the home side being unable to provide a pitch on any date set for a Cup Match, the fixture must be switched to the ground of the away side if their pitch is available. If neither club can provide a pitch, the Fixtures Secretary may order the match to be played on an alternative pitch.

(I) In all cup finals each side shall present two footballs of acceptable standard to the referee fifteen minutes

prior to kick-off. Failure to do so may incur a fine as set out in the fines tariff.

(J) Any player sent off in a cup final will not receive his souvenir on the day of the match. However, it may be subsequently awarded upon application from the club and player.

(K) In all WKSFL cup competitions the home team will pay for the pitch, the **away** team will pay referees fee.

(L) Should the League appoint assistant referees the League shall pay their fees. The away Team will still pay the referee.

### **SPRING CUP**

26. (A) This competition shall be held in two sections. The Senior section will be teams from divisions 1 and 2. The Junior section will be teams from divisions 3 and 4.

(B) The Spring Cup shall be a supplementary competition held at the end of the season. The competition will be held only if it is considered a sufficient number of teams are free of League commitments for the period of the competition.

(C) Entrance shall be by invitation only and an entrance fee may apply as decided by the Management Committee.

(D) In the event that the competition is split into more than one group, a club may only have one team in each section.

(E) A player who has played for his club in the senior section may not then play in the lower section of the competition.

(F) All arrangements will be made by the fixture secretary and apart from the above normal League Rules will apply.

### **FAIR PLAY**

27. It is the League's intention to maintain and foster discipline and fair play, on and off the field of play, by the league's member clubs, their registered players and supporters. Failure to adhere to appropriate and acceptable codes of conduct will result in the offending Club and all players associated with it being brought before the Management Committee for possible action under Rule 17.

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## FEES TARIFF SEASON 2015 - 2016

RULE NUMBER	DESCRIPTION	FEE
3 (A)	ENTRY FEE	£150
3 (B)	ANNUAL SUBSCRIPTION	£70
3 (C)	DEPOSIT	£150 maximum
8 (E)	REGISTRATION FORM	£2 maximum
8 (I)	TRANSFER FORM	£2 (not currently applied)
13 (E)	REFEREE FEES	£35
13 (E)	ASSISTANT REFEREE FEES	£35 (paid by the league)
13 (E)	REFEREE EXPENSES	£0.30 per mile or public transport costs
15 (C),16(A),16(G)	PROTEST/APPEAL FEES	£50

REFEREE'S EXPENSES ARE TOTALLED UP BY THE LEAGUE AND  
BILLED TO CLUBS AT THE END OF THE PLAYING SEASON

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## FINES TARIFF

Subject to appeal these are the standard fines. Discretionary fines have no set amount. Breaches of rule are dealt with on a case by case basis.

\*\* this fine may be increased for second and subsequent offences

Individual players under the age of 18 cannot be fined eg under Rule 8 (G).

RULE NUMBER	DESCRIPTION	FINE
2 (B)	FAILURE TO AFFILIATE TO COUNTY FA	£10
2 (E)	FAILURE TO COMPLY WITH FA INITIATIVES	Discretionary
2 (F)	UNAUTHORISED ENTRY OF TEAMS INTO OTHER COMPETITIONS	£20
3 (C)	FAILURE TO PAY A DEPOSIT	£NA
3 (E)	FAILURE TO PROVIDE COUNTY AFFILIATION NUMBER/DETAILS FORM	£10
4 (D)	COMMUNICATIONS CONDUCTED BY PERSONS OTHER THAN NOMINATED OFFICERS	£10
5 (H)	FAILURE TO COMPLY WITH AN INSTRUCTION OF THE MANAGEMENT COMMITTEE	£20
5 (I)	FAILURE TO PAY A FINE WITHIN 21 DAYS OF NOTICE	£50
6 (H) and 19	FAILURE TO BE REPRESENTED AT AGM OR SPECIAL GENERAL MEETING	£50**
6 (K)	FAILURE TO ATTEND CLUBS MEETING	£50**
7	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT OR TO NOTIFY CHANGES TO SIGNATORIES	£5
8 (A) (iii)	FAILURE TO HAVE THE REQUIRED NUMBER OF REGISTERED PLAYERS PRIOR TO THE SEASON COMMENCING	£20
8 (B)	FAILURE TO CORRECTLY REGISTER A PLAYER	£20
8 (C)	FIELDING MORE THAN THE PERMITTED NUMBER OF PLAYERS WHO HAVE PARTICIPATED IN SENIOR COMPETITIONS MATCHES	£Discretionary
8 (G)	REGISTERING OR PLAYING FOR MULTIPLE CLUBS, OR INACCURATE COMPLETION OF A REGISTRATION FORM	£Discretionary
8 (H) (ii)	REGISTRATION IRREGULARITIES	£Discretionary
8 (K)	FAILURE TO KEEP RECORDS OF MATCHES PLAYED AND PLAYERS USED	£20
8 (O)	PLAYING AN INELIGIBLE PLAYER	£Discretionary
8 (P)	FAILURE TO GIVE PRIORITY TO SCHOOL ACTIVITIES	£ not applicable as we are a Sunday League.
9 (A)	DELAYING KICK OFF BECAUSE OF COLOUR CLASH	£20**
9 (A),10 (B)	UN-NUMBERED SHIRT(S)	£5 for EACH un-numbered shirt.
9 (B)	FAILURE TO OBTAIN CONSENT FOR A CHANGE OF CLUB NAME OR REGISTERED COLOURS	£10
10 (B) (ix)	LATE KICKOFF BECAUSE OF LATE ARRIVAL	£20**
10 (B) (xii)	NO NETS/ NO CORNER FLAGS/ NO SUITABLE FOOTBALLS	£5 each offence**
10 (B) (x), (C) and 10 (F) (i)	FAILURE TO PLAY MATCHES ON THE DATE FIXED. INCLUDES TEAMS DEEMED ABSENT UNDER 10 (B) (x)	£20**
10 (D)	FAILURE TO PROVIDE DETAILS OF A FIXTURE TO OFFICIALS AND/OR OPPONENTS	£5** for each breach

RULE NUMBER	DESCRIPTION	FINE
10 (E)	PLAYING MATCH WITH LESS THAN REQUIRED NUMBER OF PLAYERS	£5 discretionary
10 (F) (ii)	FAILURE TO PLAY FIXTURES IN THIS ORDER OF PRIORITY	£30
10 (F) (III)	FAILURE TO NOTIFY POSTPONEMENTS TO OPPONENTS, MATCH OFFICIALS AND LEAGUE OFFICERS – the fine is for each.	£10** Expenses may also be incurred.
10 (I)	NO CAPTAIN'S ARMBAND	£NA (not required under current WKSFL rules)
10 (J)	FAILING TO FULFIL A FIXTURE (see also 10 (C) and (F) ABOVE	£20** expenses may also be incurred
11 (A)	LATE MATCH FORM	£10**
11 (A)	INCOMPLETE OR ILLEGIBLE MATCH FORMS	£5 (Fine is for each player's name that is missing or illegible)
11 (B)	FAILURE TO PROVIDE RESULT	£5**
11 (D)	FAILURE TO PROVIDE THE REFEREE WITH OFFICIAL MATCH FORM	£10**
13 (C)	FAILURE TO PROVIDE CLUB ASSISTANT REFEREE	£5**
13 (E)	FAILURE TO PAY MATCH OFFICIALS' FEES AND EXPENSES	£20**
13 (F)	FAILURE TO PAY MATCH OFFICIALS WHEN A MATCH IS NOT PLAYED	£20 Expenses may also be incurred.
13 (H)	FAILURE TO PROVIDE REFEREE'S MARK	£10
14 (A)	WITHDRAWAL FROM LEAGUE AFTER 31ST MARCH	£not applied
14 (B)	FAILURE TO COMPLETE FIXTURES, WITHDRAWAL FROM THE LEAGUE DURING THE PLAYING SEASON	£50 Expenses may also be incurred.
14 (B)	FAILURE TO START FIXTURES AFTER MEMBERSHIP HAS BEEN ACCEPTED	£50 Expenses may also be incurred.
18 (A)	FAILURE TO SUBMIT THE REQUIRED WRITTEN AGREEMENT REGARDING THE TROPHY OR FAILING TO RETURN TROPHIES ON TIME	£50
21 (G)	FAILURE TO SUPPLY ACCOUNTS	£10
21 (H)	INCURRING FOUR FINES IN A SEASON - further action may be taken	£10
21 (H)	INCURRING SEVEN FINES IN A SEASON - further action may be taken	£20.00
22	FAILURE TO HAVE THE REQUIRED INSURANCE	£5.00
25 (D) (v)	PLAYING AN INELIGIBLE PLAYER IN A CUP SEMI-FINAL OR FINAL	£discretionary
25(I)	FAILING TO PROVIDE TWO FOOTBALLS OF AN ACCEPTABLE STANDARD IN A CUP FINAL	£5